Checklist for a family reunification visa, national visa for a stay of more than 90 days

If you are a resident (national or foreigner) of Georgia or Armenia and married to a citizen in Switzerland and intend to join your family member in Switzerland, you can apply for an entry visa at the Embassy of Switzerland in Tbilisi. This prepares the way for obtaining a residence permit B, for which you must apply upon arrival in Switzerland at the cantonal migration authority responsible for your place of residence.

If you are not yet married and intend to get married in Switzerland, please refer to the information available on our website under Civil Status / Marriage to be performed in Switzerland. The national visa is issued after completion of the marriage preparation procedure. The required documents and procedure can be found in the respective information sheet.

You are requested to submit your visa application in person. **Please call to arrange an appointment**.

Please submit two identical sets of documents (application form plus supporting documents) in the exact order given below plus one extra application form without supporting documents.

1	**Passport** or official travel document: issued within the last ten years; with at least six months validity and with at least two blank pages. Original and three copies of passport (personal data page only). Original will be returned to you.
2	Foreign nationals residing in Georgia or Armenia: **Residence permit** with validity of at least three months. Original and two copies. Original will be returned to you.
3	Four identical recent **passport photos,** 3x glued to forms, 1x loose according to requirements
4	Three **national (type D) visa application forms** duly completed in German, French, Italian or English, signed by the applicant. In case of minors: Please note the remarks on the back of this information sheet.
5	**Passport** copy (pages with photo, personal data, signature) of your spouse / parent(s) in Switzerland.
6	**Swiss residence permit** of the spouse / parent(s), if applicable.
7	Original **marriage certificate*** for spouses or original **birth certificate*** for children.
8	Original **birth certificate*** of the applicant.
9	Original of **civil status record*** before this marriage mentioning the dissolved marriages (if applicable) and, in addition: • If divorced: **Divorce certificate*** • If widowed: Original **death certificate*** of late spouse
10	Original **residence certificate*** stating official registration address of the applicant.
11	Original **criminal record certificate***
12	**Proof of language competence (A1)** of the language spoken at the future place of residence in Switzerland or a confirmation of enrolment in a language school.

Embassy of Switzerland
12 Shalva Radiani Street
0179 Tbilisi, Georgia
+995 32 275 30 01 / 02
tbilisi.visa@eda.admin.ch / www.eda.admin.ch/tbilisi

Please note that:

For spouses of Swiss and EU/EFTA nationals and for children under six years of age, the visa is free of charge. For all other applicants, please refer to the publication of visa fees. Visa fees must be paid in local currency (GEL) at the current exchange rate by bank cards only at the day of your appointment.

The official civil status documents **(*)** including criminal record must not be older than six months. The original documents must be legalized with an Apostille according to the convention of The Hague. Please note that civil status documents which have been issued electronically and are verifiable online with QR code do not require an apostille. They do however need to be translated into a Swiss National language by an authorized translator and notarized before being submitted to the Swiss representation.

Armenian certificates can be legalized with an Apostille at the Ministry of Justice:

Ministry of Justice of the Republic of Armenia
3/8 Vazgen Sargsyan Street
0010 Yerevan
https://www.moj.am/en/page/apostille
E-Mail: info@moj.am

Civil status documents in Armenia are issued through:

Civil Status Acts Registration Services
Ministry of Justice of the Republic of Armenia
https://www.moj.am/en/services/civil_registry
Email: qkag@moj.am

Certificate of residence can be obtained at the Passport and Visa Department of the Republic of Armenia.

No photocopies are made on your behalf at the Embassy. We reserve the right to ask for additional documents. Incomplete applications will not be received, and a new appointment must be arranged.

If your minor children (under 18 years of age) are included in the family reunification, please bring the following documents for each child:

- Three **national (type D) visa application forms** duly completed in German, French, Italian or English, signed by the custodian.
- Four identical recent **passport photos,** 3x glued to forms, 1x loose according to requirements
- **Passport** or official travel document: issued within the last ten years; with at least three months validity after the scheduled return and with at least two blank pages. Original and two copies of passport (personal data page only). Original will be returned to you.
- Original **birth certificate*** of the applicant and one copy.
- Original **parents' notarized consent**, with notarized translation and one copy. Should one of the parents be deceased, please join a copy of death certificate with notarized translation.
- **Child custody confirmation** (if available) and one copy.
- Original **residence certificate** and one copy.
- 2 **Passport** copies (pages with photo, personal data, signature) of the citizen in Switzerland.
- 2 copies of **Swiss residence permit** of the citizen in Switzerland, if applicable.

The complete application will be forwarded to the cantonal immigration authority responsible for your future place of residence for evaluation and decision. The procedure takes at least 8 -12 weeks without providing status-updates. Once the application is approved, you will be invited to submit your original passport or travel document to this Embassy, in person or by a third-party, to obtain your visa.